

Halifax Borough

March 2, 2026

At 7:01pm President Paul Enders called the meeting of the Halifax Borough to order with the following members present: Paul Enders, Jim Brown, Lee Adams, Chris Stipe, Dana Michael, Lee Binder and Dave Walsh Sr. Shelley Miller and Jack Kerwin were also present. Jeff Warfel was absent. No citizens were in attendance. Everyone present recited the Pledge of Allegiance.

SECRETARY REPORT

Chris Stipe moved to approve the Secretary's report as presented. Lee Binder seconded the motion, and the motion was carried unanimously.

TREASURER REPORT

Lee Adams moved to approve the Treasurer's report as presented. Lee Binder seconded the motion, and the motion carried unanimously.

BUSINESS FROM THE FLOOR

None

MAYOR/POLICE

Police tazer needs to be replaced, it will cost around \$1500.00.

ENGINEER

No report.

SOLICITOR

No report.

MAINTENANCE REPORT

Maintenance Manage Dave Walsh Sr plans on removing Christmas lights on Saturday, 03/07/2026. Also looking into adjustment options for Business Office light due to several complaints from neighbors.

CODES:

No report.

ZONING

No report.

DEPPEN PARK

New drainage is working very well. Halifax Borough has an opportunity to accept an indoor/outdoor donated AED unit, sponsored by The Aliver Foundation, Jill A Pall, Founder & president.

HARA

No report.

HAWASA

Weather has things moving slowly. Looking into Contractor digging up pipes that froze recently. (Water pipes in the road froze causing residents to lose water) First occurrence since water main work completed.

HBSWA

Halifax Borough has invoiced HBSWA for stormwater maintenance work for 2025 as that was not completed and 2026 has been submitted.

COG

No report.

OLD

- A. Post office HVAC has been ordered; ETA week of 03/02/2026.
- B. MidPenn Bank HVAC Loan: Requires Specific Approvals & Signatures
 - a. Loan legal fees are estimated to be approximately \$1500.00
Lee Binder moved to approve the loan legal fees. Chris Stipe seconded the motion, the motion carried unanimously.
 - b. Approval to proceed with HVAC loan through MidPenn Bank, signer designation.
Lee Binder moved to approve the proceeding with the loan & name Dawn "Shelley" Miller as the authorized signer on all required documents. Chris Stipe seconded the motion, the motion carried unanimously.
 - c. Commercial Loan Proposal Letter
Lee Binder moved to approve the Commercial Loan Proposal Letter. Chris Stipe seconded the motion, the motion carried unanimously.
 - d. Resolution 2026-002 HVAC Loan for USPS Building
Lee Binder moved to approve Resolution 2026-002. Chris Stipe seconded the motion, the motion carried unanimously.
 - e. Certificate Signature
Lee Binder moved to approve the Certificate & name Dawn "Shelley" Miller as the authorized signer. Chris Stipe seconded the motion, the motion carried unanimously.
 - f. DCED Small capital Borrowing Notice
Lee Binder moved to approve the DCED Small Capital Borrowing Notice. Chris Stipe seconded the motion, the motion carried unanimously.
 - g. Debt Statement
Lee Binder moved to approve the Debt Statement. Chris Stipe seconded the motion, the motion carried unanimously.
- C. Building: Zoning Permits Form C-404 Census Report: Completed by Secretary.
- D. Dauphin County 2025 Comprehensive Financial report: Completed by Secretary
- E. Annual recycling Report: (None) Completed by Mayor Enders.
- F. Airgas Lease Renewal: Tank returned, renewal cancelled by Maintenance Manager Dave Walsh Sr.
- G. HAARA requests an informal meeting with President Paul Enders and Mayor Jeff Enders to discuss Authority Model/UDCOG. On hold pending scheduling coordination.
- H. Unpaid Post Office Real Estate Tax Reimbursements. Council discussed options to recoup funds.
Lee Binder moved to appoint President Paul Enders to discuss with David Hoover of Hoover Financial Services and provide him an invoice. Chris Stipe seconded the motion, the motion carried unanimously.

NEW BUSINESS

- A. PSAB Unemployment Quarterly filing was not completed by Hoover Financial Services Inc. Filing was completed on 03/03/2026 with a check cut for payment due plus \$100 late fee.
- B. EMC Insurance Renewal: \$46,722 Annually.
 - a. Halifax Borough: \$17,690.24
 - b. HBSWA: \$929.00 Payment issued to Halifax Borough
 - c. HAWASA: \$28,102.76 Payment issued to Halifax Borough
- C. Trinity Solar: Requested partial permit refund for a cancelled job. 2025 records are at auditor's office. Advised to provide copy of invoice in question with cancelled check and a specific refund they are looking for to present to Council.
- D. PEMA Floodplain Management
 - a. Virtual Meeting completed by Secretary.
 - b. Annual Report Completed by Mayor Enders.
- E. Tri-County Regional Planning Commission: Requesting Zoning Map Update: Tabled.

F. Deppen Park Restroom Expenses:

a. MIS Computers Quote \$1257 includes 2 cameras & 4 hours' labor. Dave Walsh runs MIS provided wire. *Chris Stipe moved to approve MIS quote. Lee Binder seconded the motion, the motion carried unanimously.*

b. Leaf Vacuum Impeller

Dana Michaels moved to approve up to \$800 to replace leaf vacuum impeller. Lee Binder seconded the motion, the motion carried unanimously.

APPROVAL OF BILLS

Lee Binder moved to approve the bills as presented. Jim Brown seconded the motion, the motion carried unanimously.

ADJOURNMENT:

Lee Adams moved to adjourn at 7:42PM. Lee Binder seconded the motion, and the motion was carried unanimously.

Respectfully Submitted,


Shelley Miller Secretary/Treasurer

